

ANDHRA PRADESH RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD)
III Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001
Ph:040-24680415, 400,

APRJC-DC-CET -2012 (Test on 04.05.2012)

RC.NO.1/RJC-DC-CET/TEND/2012

Date: 18.01.2012

TENDER NOTICE

Sealed Tenders are invited from the reputed firms in the twin cities of Hyderabad and Secunderabad for the following items which are required for the conduct of common Entrance Test for APR Junior Colleges and Degree College in the State.

1. Pre and Post Entrance Test Computerization Work
2. Printing and supply of combined prospectus.
3. Supply of Pre printed Covers and envelops.
4. Printing and supply of letters and formats.
5. Supply of stationery items.
6. Supply of travelling Vehicles.

Interested firms may purchase the Tender Schedule by paying an amount of Rs.200/-in cash from the Convenor APRJC-DC-CET at the above office from 19.01.2012 to 30.01.2012 during office hours. Filled in Sealed Tenders will be received up to 2:00 p.m. on 30.01.2012 and will be opened on the same day at 3.00 p.m. in the presence of tenderers attended. For details Visit: www.apresidential.gov.in

Sd/ G.Gopal Reddy
SECRETARY

Note:- If any body downloads the tender form , the firm should pay the cost of the tender form Rs.200/- (Rupees two hundred only) by way of Demand Draft in favour of the Convenor APRJC-CET drawn on any nationalized Bank payable at Hyderabad. And the Demand Draft shall invariably be enclosed to the Tender form failing which it will deemed invalid.

Sd/-P. Jagan Mohan Reddy
Convenor
APRJC-DC-CET

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD) HYDERABAD
III Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001
APRJC-CET 2012 AND APRDC-CET 2012

TECHNICAL BID FORM (to file in a separate cover)

1. Name of the Organization, Corresponding :
address with Phone Number, email address
Website and contact person name

2. Manpower details :
No of Software Programmers

No of Scanning Operators

No. of Data Entry Operators

No. of Input / Output Staff

3. Latest Experience in Examination Results Data
Processing assignments. (Organization must
have worked for minimum 2 examinations
with more than 1 lakh candidates per each
examination)
 - a. Mention the Clients name and year of
the work. Details like no of candidates
processed in the exam, No. of ICR
sheets scanned, No. of OMR sheets
Scanned, Processed and Value of the
work

Note : submit these details separately for each
assignment executed without fail. Otherwise
your tender may not be shortlisted.

**Submit Project Completion Certificate from
client.**

4. Turnover of the organization in last three years
(your average turnover should be more than 30
lakhs)

2010-2011

2009-2010

2008-2009

5. Type of Computer Systems installed :
(Type of storage system with details)

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6. a) Configuration of computer systems being :
used for processing and Capacity of Computer
Systems

b) Number of computers the firm can spare for
exclusively for APRJC AND APRDC -CET
work

7. a) No. of ICR Scanning Machines with make
and other details.

b) Capacity of the Scanning machine for
scanning ICR forms per hour. (to be specified
clearly to assess the work)

c) Number of ICR Scanners the firm has on his
own.

d)Contingent plan for the scanners.

e) The number of ICR Scanners the firm can
provide exclusively for APRJC & APRDC-
CET work

8. a) No. of OMR Scanning Machines with make and other details.
- b) Capacity of the Scanning machine for scanning OMR forms per hour. (to be specified clearly to assess the work)
- c) Number of OMR scanners the firm has on their own.
- d)Contingent plan for the scanners.
- e) The number of OMR scanners the firm can provide exclusively for APRJC & APRDC-CET work. :
- 9 Nature of U.P.S. System available with details : and D.C. Generator and its capacity.
10. a) Type of security arrangements that would be made to maintain Top Secrecy as per Act.25/97 of Government of Andhra Pradesh. Mention additional precautions that would be taken due to this contract. :
- b) whether the firm is having building of its own/Rented.

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11. Is Input and Output cell in existence :
12. a) Number of Data Entry Machines available and the places of operation
- .b) Number of Printing Machines available and capacity of them to printout the Outputs per minute / per hour to be specified separately.
- c) No. of Laser printers available with make and capacities for printing per hour
- d) Time of completion of ICR Scanning, Verification and updation of data for 100000 candidates :
- e) Time of completion of OMR Scanning, Verification and updation of data for (approx) 80,000 candidates:

I/We have enclosed here with E.M.D. of Rs. 2000/- (Rupees Two thousand only) in the shape of Demand Draft Drawn (on any of the Nationalized Bank) in favour of

“THE CONVENOR, APRJC-CET”, payable at Hyderabad .

D.D.No.

Date:

Name of the Bank &Branch:

Amount:

Station:

Date:

SIGNATURE OF THE TENDERER

OFFICE SEAL

RC. No. 1/ RJC-DC-CET/TEND/2012-13

COST OF THE TENDER FORM:Rs.200/-

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

AP RESIDENTIAL JUNIOR COLLEGES & DEGREE COLLEGE – COMMON ENTRANCE TEST- 2012

COMMERCIAL BID FORM

Pre-and post examination computerization work of APRJC-DC-CET-2012-13

NAME OF THE FIRM:

Address:

Sl. No.	Description and Nature of Work	RATE PER CANDIDATE
01.	A). <u>PRE-EXAMINATION WORK:</u> supply of ICR Applications in S.No. :Design, Printing and Supply of I.C.R. Application Form 110 GSM white Paper mono colour printing and in sealed packing of 50 each in polythene covers.	
02.	Scanning, Creation of candidates Database with photograph and signature (ICR Technologies) from ICR application form.	
03	Supply of Hall Ticket with Laser Printing and Mass Mailing lists. Hall Tickets 3 Candidates particulars should be incorporated in A4 size 90 GSM white paper mono colour printing .	
04.	Supply of Room wise photo Attendance sheets: Laser printing of Nominal Roll with photograph etc., Twelve candidates Particulars only be incorporated in A4 size 70 GSM White paper .	
05.	Supply of Centre wise Nominal Rolls: Printing of Nominal Roll on line printer - one Marked copy and 03 other copies including District wise Nominal Roll, Soft Copies 30Nos.	
06	Supply of OMR Sheets: Design, printing and supply of pre scanned OMR answer sheets in sealed polythene cover packing of 50 each. Quality 110 GSM White Paper mono colour printing.	

07	B). <u>POST EXAMINATION WORK:</u> Scanning of OMR Answer sheets (twice at different thresholds) and submission of Scan report. The Scan report should invariably tally the candidates applied.	
08	Processing, tabulation and Generation of merit Lists -Regional - including Muslim Minority Colleges, and other reports for selection of candidates (after deleting absentees, with-held and malpractice cases if any) with Group, , Region, Sex, Reservation Category wise and as required-Separate lists for APRJC's, and APRDC- 2 hard and 2 soft copies. Results Copies should be given in one hard copy and 30 soft copies for publication.	
09.	Supply of Rank Cards, along with Mass Mailing lists in Lasser Printing. Rank Cards 3 Candidates particulars should be incorporated in A4 size 90 GSM paper in mono colour.	
10.	Soft copy of Images of ICR Application of all the candidates- District and group wise with software for operation.	
11	Generation of variable selection list on the basis of Colleges Sex, Region, Roster and group.	
	Total	

NB: 1.Rate should be quoted to all the items; supplies should be free from all Taxes and other expenses. 2. The Rates are inclusive of stationery. 3. Supply should be to the specified destination to the District convenors/Principals of APR Schools in each of the District. 4. Approx ICR Supply 100000+ 10000 and OMR 60000+6000 of APRJC & APRDC CET.5.Commercial bid will be examined on qualification of Technical Bid. 6. Firms outside of Hyderabad and Secunderabad Need not participate. 7. The rates quoted and approved are valid for one year from the date of work order..

Station:

SIGNATURE OF THE TENDERER

Date:

OFFICE SEAL

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RC.NO. 1/RJC-DC-CET/TEND/2012

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

TENDER SCHEDULE

Issued to M/s.....

Sub:- APREI Society (Regd.) Hyderabad- Tender Schedule for processing of Pre and Post examination Computerization work of APRJC-DC-CET 2012 -Regarding.

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TERMS AND CONDITIONS OF THE TENDER

1. NAME OF THE WORK :

Processing of Pre and Post examination Computerization work of APRJC-DC-CET-2012 (Andhra Pradesh Residential Junior Colleges Common Entrance Test-2012) and AP Residential Degree College Common Entrance Test-2012

2. TYPE OF CONTRACT :

Most Confidential, Precise, Accurate and Time Bound are the essentials of this contract. Deviation if any is noticed or not able to complete the assignment with in the time schedule it tantamount the breach of contract and suitable action will be initiated for the loss or damage caused thereof. The details of items of work are as per the Tender Form.

3. NATURE OF WORK:

MOST CONFIDENTIAL- Utmost secrecy should be maintained throughout the process. Complete material should be handed to the Convenor as and when the stage of work is completed. The merit lists of all the categories as desired by the convnor should be given in hard copes as well as soft copies along with the software.

4. AP RESIDENTIAL JUNIOR COLLEGES IN THE STATE AND ADMISSION PATTERN:

Groups: 1.MPC 2.BPC 3. CEC 4.MEC

- (5.EET and 6.CGD&M Vocational courses are only at APRJC Nimmakur)
- 1..Nagarjuna Sagar (Boys) both for Andhra and Telangana Regions
 2. Nimmakur (Co-Edn) 3. Tatipudi (Girls) 4. Venkatagiri (Boys) Andhra Region
 1. Kodigenahalli (Boys) 2. Banavasi (Girls) 3. Gyrapalli (Boys) Rayalaseema Region and
 1. Hasanparthy (Girls) 2. Sarvail (Boys) Telangana Region
5. **AP Residential Junior Colleges for Muslim Minorities Only for Boys:**
Medium of instruction Urdu & English : 1. Guntur 2. Kurnool 3. Nizamabad and 4. Hyderabad – Selection as per the College wise Zones
6. **AP Residential Junior Colleges for Muslim Minorities Only for Girls:**
Voyalpadu-Chittoor District-Selection Zone Rayalaseema Region
7. **AP Residential Degree College Boys Nagarjuna Sagar: Selection state level as per regional quota Courses: B.A; B.Com (Gen); B.Sc., (MPC) and B.Sc., Computers**
7. They should apply in the Specified Tender Form. Tenderer should fill both Technical Bid and Commercial Bid in the proforma given and submit the Technical bid in separate cover and Commercial Bid in separate cover. Tenders written in Pencil are not valid. All the corrections shall be duly Attested shall be attested by the Tenderer with his own hand and seal.
 8. As per the conditions in Technical Bid the committee will assess the performance and experience of the companies and short list to open the commercial Bid. The commercial bid will not be opened for those companies, which are not qualified, or shortlisted in Technical bid.

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RC.NO. 1/RJC-DC-CET/TEND/2012

8. The sealed Technical Bid by enclosing the Demand Draft for EMD the Commercial Bid should addressed to **The Convenor, APRJC-DC-CET, APREI Society (Regd.) Hyderabad** in separate cover by writing on the top of the Cover **“TENDER FORM FOR PRE AND POST EXAMINATION COMPUTERISATION WORK(Technical/Commercial)”**. They should be inserted in the Sealed Tender Box only before the closure of the sealed box at the given time..
9. The Price quoted in Commercial Bid shall be inclusive of all taxes, duties and other charges if any and shall be for free delivery to the Convenor. The ICR forms are to be supplied to the District level convenors at each one of the District. Samples of specifications of ICR, OMR, HALL TICKET, RANK CARD, PHOTO ATTENDANCE SHEETS, NOMINAL ROLLS etc., shall invariably be enclosed with the tender form. They shall quote their sales Tax/VAT and Firm Registration Number. The Price Quoted shall be valid for one year from the date of issuing work order.
10. The sealed Technical Bid shall be accompanied by E.M.D.(Ernest Money Deposit) refundable for Rs.2000/- (Rupees one thousand only) in the shape of Crossed Demand Draft drawn on any of the Nationalized Bank Drawn in favour of **“THE CONVENOR,APRJC-DC-CET”** Payable at Hyderabad. The EMD amount shall not bear any interest, The selected tenderer has to pay Rs.25,000/- towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the convenor till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with holed by forfeiting the amount on causing of loss or damage to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
11. Supply of consignment must be within 1 to 5 days from the date of orders of work execution.

12. The successful tenderer herein after called the 'contractor' shall give in writing their unconditional acceptance to the purchase order on Rs.100/-Non judicial stamp paper and come to an agreement with the Convenor, APRJC-DC-CET and make supplies.

CRITERIA FOR AWARDING THE TENDER:

The Convenor reserves the right to accept or reject any or all the Tenders/to Post phone/to Cancel /re-notify without assigning any reason thereof. The Convenor also reserves the right to increase or decrease the quantities required as well as withdrawal of any of the items of the tender. The tender may be considered separately for each item in the tender form. The finalization of tenders will be made after Physical verification and satisfaction of the firm by the Committee of members. If the Committee opinions that the Lowest Rate quoted firm is not having the requisite capacity to undertake the said Job the work will not be awarded to that firm and the next lowest quoted firm will be examined or can go to the next also till the firm identified with the requisite capacities or can all the tenders can be cancelled without declaring any reasons thereof

13. No upward Price variation will be permitted. The Contractor shall arrange to replace the defective/damaged material supplied at their own cost to the complete satisfaction of the Convenor immediately soon after the receipt of information from the Convenor and damage may also charged on the Contractor.
14. The material supplied shall be of same quality as per the specifications of the tender form and samples enclosed thereof. The supply shall be made strictly within the delivery period stipulated in the purchase order. The purchase order stands automatically cancelled on the expiry of the stipulated delivery period and suitable action will be taken apart from forfeiting the EMD and security deposit.

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RC.NO. 1/RJC-DC-CET/TEND/2012

15. For APRJC-CET-20011 approximately 70,000 applications sold and 65,000 candidates appeared the test. The number may increase or decrease for APRJC-CET-2012. The Entrance Test for AP Residential Degree College Nagarjuna Sagar approx. 2500 candidates appeared the test.
16. The bidder must have complete equipment, skilled manpower in handling the computerization work of APRJC-DC-CET Pre and Post entrance examination work. The firms which are having the previous experience in handling the similar type of entrance tests are most invited to participate in the bidding.
17. The complete material of Pre and Post Entrance examination and its soft and hard copies including the software should be handed only to the convenor by maintaining utmost secrecy. Any deviation or leakage of information is noticed the Contractor is squarely responsible for the loss or damage caused to the Convenor APRJC-DC-CET or APREI Society (Regd) Hyderabad or to the Colleges maintained by the APREI Society, appropriate action will be initiated in addition to the forfeiting the EMD, Security deposit and the Payment of Bills. Hence the payment will be made only on satisfactory completion of the complete work only.
18. The decision of the Tender Committee is final and binding. It is having power to finalize the tenders or to go for negotiations or to cancel the tenders or go for re tenders. No further negotiations or correspondence are entertained in this regard.
19. The successful tenderer has to make Rs.25000/- Security Deposit immediately and commence the work and supplies.
20. Phase wise work order will be placed to the firm awarded tender, only on the fulfillment of the requirements immediately as specified. Any delay in fulfilling the requirements will tantamount to be construed that the contractor on whom the tender is awarded is not

having interest or failed to comply with the order and suitable action will be taken on such situation.

21. Sale of Tender Schedules from 19.01.2012 to 30.01.2012 during Office hours. Sealed tenders will be received up to 2:00 p.m and will be opened at 3.00 p.m. on 30.01.2012.

STATION: HYDERABAD,
DATE: 19-01-2012.

CONVENOR,
APRJC-CET & APRDC-CET

RC,NO. 1/RJC-DC-CET/TEND/2012 **COST OF THE TENDER FORM:Rs.200/-**
AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)
3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001
TENDER FORM
PRINTING OF COMBINED PROSPECTUS FOR APRJC-CET AND APRDC-
CET-2012-13

NAME OF THE FIRM:

Address:

S.No.	Name of the item	Specification	Rate for 1,00,000 combined Prospectus
01.	<i>Prospectus</i>	44 pages with A4 Size news print paper	
02.	Colour Cover	Pulse board 100 Gsm	
03.	Acknowledgement card	White colour -Post card size 120 GSM	
04.	Packing and Transport to the District Convenors/ Principal, APR School in each one of the District	ANL Parcel Service	
	TOTAL(for items I to 4)		

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UNDERTAKING

I/We have read and understood the contents of the Tender Schedule fully and totally abide by the Terms and Conditions laid in the Tender Schedule and in the Tender Form issued by the Convenor APRJC-DC-CET and decisions from time to time. I/We enclose here with E.M.D. of Rs.2,000/- (Rupees Two thousand only) in the shape of Demand Draft (Drawn on any one of the Nationalized Bank) taken in favour of "**THE CONVENOR APRJC-CET,**" payable at Hyderabad (Please refer the Tender Schedule issued separately)

D.D/ Banker's Cheque No..... Dated:.....

Amount..... Bank:.....

Particulars of S.S.I. Registration No.
Enclose a Copy

Station:

Date:

SIGNATURE OF THE TENDERER
(SEAL OF THE FIRM)

RC.NO. 1/RJC-DC-CET/TEND/2012 **COST OF THE TENDER FORM:Rs.200/-**
AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)
3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001
PRINTING OF COMBINED PROSPECTUS FOR APRJC-CET AND APRDC-
CET-2012-13

TENDER SCHEDULE

1. Sale of Tender Schedules: From 19-01-2012 to 30-01-2012. During working hours.
2. Cost of Tender Form: Rs.200/-on cash payment
3. Last date for the submission of the sealed Tenders 30.01.2012 2:00 P.M.
4. Opening of the Sealed Tenders at 3:00 p.m. on 30-01-2012
5. Submission of sealed tenders: To the Convenor, APRJC-DC-CET O/o The Secretary, AP Residential Educational Institutions Society (Regd.), 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001. The sealed cover may be inserted in the Tender box provided for it by clearly writing on the Top of the Sealed Cover "**TENDER FORM FOR THE PRINTING OF PROSPECTUS**"
6. Sealed Tenders will be Opened at the O/o The Secretary AP Residential Education Institutions Society (Regd.) 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad.
7. The Sealed Tenders Received without enclosing the EMD for Rs.2,000/- in the form of Demand Draft, and proper samples as per the specifications given in the Tender form will not be accepted. The supplies should be adhered to the approved samples only. If it is found any deviation in quality or quantity the total bills will be stopped and necessary action will be initiated.
8. The Tenderer should have the capacity to undertake the work at their own firm.
9. The Tenderer should have latest equipment and skilled manpower to undertake the work. The members of the Committee may inspect the firm/firms to assess its capacity to undertake the work. The awarding of work to the firm depends on the report of the Committee.
10. It is to inform that Printing of Prospectus of APRJC-DC-CET is a Confidential Examination work.

11. The successful bidder has to adhere to the time schedule. They have to complete the total work within one week from the date of placement of Work Order/Purchase Order. Failing which suitable steps will be taken immediately in addition to the stoppage of supplies, payment of bills, forfeiting the EMD/Security Deposit and charging damages to the Convenor APRJC-DC-CET or APREI Society for which the firm is alone responsible.
12. The decision of the Tender Committee is final and binding. It is having power to finalize the tenders or to go for negotiations or to cancel the tenders or go for re tenders and to take the decision whichever is deems fit. No further negotiations or correspondence are entertained in this regard.
13. The successful tenderer herein after called the 'contractor' shall give in writing their unconditional acceptance to the purchase order on Rs.100/-Non judicial stamp paper and come to an agreement with the Convenor, APRJC-CET and make supplies.
14. The selected tenderer has to pay Rs.10,000/- (Rupees ten thousand only)towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the Convenor, till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with holed by forfeiting the amount on the causing loss or damages to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
15. Only from the twin cities i.e., Hyderabad and Secunderabad (GHMC limits) firms are eligible to participate.
16. All the rates are inclusive of all taxes, charges and should be delvers at the designated destinations. And the rates are valid for one year from the date of purchase order

STATION: HYDERABAD,
DATE: 19-01-2012.

CONVENOR,
APRJC-CET & APRDC-CET

RC.NO. 1/RJC-DC-CET/TEND/2012

COST OF THE TENDER FORM:Rs.200/-

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

APRJC-DC-CET-2012

TENDER FORM

PRINTING OF LETTERS AND FORMATS FOR APRJC-CET-2012-13

NAME OF THE FIRM:

Address:

S.No.	Name of the item and Specification	Rate for single side printing	Rate for Double double side Printing
01.	A4 Size 70 GSM Map litho paper minimum 500Pages White paper B/W Printing		
02.	Legal Size 70 GSM Map litho paper Printing for Minimum 500 Pages White paper B/W Printing		
	TOTAL		

NB: the above quoted rates are Gross Rates which includes all the Taxes and expenses and total free supply to the Convenor. The Defective, substandard damaged or deviation from the issued material for printing will be a deviation from the specification. Appropriate measures will be initiated in addition to the withholding of EMD, Security Deposit and the bills

The firms and the suppliers rejected previously need not participate

UNDERTAKING

I/We have read and understood the contents of the Tender Schedule fully and totally abide by the Terms and Conditions laid in the Tender Schedule and in the Tender Form issued by the Convenor APRJC-CET and decisions from time to time. I/We enclose here with E.M.D. of Rs.1,000/- (Rupees one thousand only) in the shape of Demand Draft (Drawn on any Nationalized Bank) taken in favor of "THE CONVENOR APRJC-CET," payable at Hyderabad

(Please refer the Tender Schedule issued separately)

D.D.No..... Dated:..... Bank:.....

Amount.....

Particulars of S.S.I. Registration No.

Enclose a Copy

Station:

SIGNATURE OF THE TENDERER

Date:

(SEAL OF THE FIRM)

RC.NO. 1/RJC-DC-CET/TEND/2012

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

APRJC-DC-CET-2012

TENDER SCHEDULE

1. Sale of Tender Schedules: From 19-01-2012 to 30-01-2012. During working hours.
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3. Last date for the submission of the sealed Tenders 30.01.2012 2:00 P.M.
4. Opening of the Sealed Tenders at 3:00 p.m. on 30-01-2012
5. Submission of sealed tenders: To the Convenor, APRJC-CET O/o The Secretary, AP Residential Educations Society (Regd.), 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001. The sealed cover may be inserted in the Tender box provided for it by clearly writing on the Top of the Sealed Cover "TENDER FORM FOR THE PRINTING OF LETTERS AND FORMATES"
6. Sealed Tenders will be Opened at the O/o The Secretary AP Residential Education Institutions Society (Regd.) 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad.
7. The Sealed Tenders Received without enclosing the EMD for Rs.1,000/- (Rupees one thousand only) in the form of Demand Draft, and proper samples as per the specifications given in the Tender form will not be accepted. The supplies should be adhered to the approved samples only. If it is found any deviation in quality or quantity the total bills will be stopped and necessary action will be initiated.
8. The Tenderer should have the capacity to under take the work at their own firm.
9. The Tenderer should have latest equipment and skilled manpower to undertake the work. The members of the Committee may inspect the firm/firms to assess its capacity to

undertake the work. The awarding of the work to the firm depends on the report of the Committee.

10. It is to inform that Printing of Letters and formats of APRJC-CET is a Confidential Examination work.
11. The successful bidder has to adhere to the time schedule. They have to complete the total work within one to 5 days from the date of placement of Work Order/ Purchase Order. Failing which suitable steps will be taken immediately in addition to the stoppage of supplies, payment of bills, forfeiting the EMD/Security Deposit and claiming loss or damage to the Convenor APRJC-CET or APREI Society for which the firm is alone responsible.
12. All the rates are inclusive of all taxes, charges and should be delivered to the in the O/o the Convenor. And the rates are valid for one year from the date of purchase order
13. The selected tenderer has to pay Rs.5,000/- (Rupees five thousand only) towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the Convenor, till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with holed by forfeiting the amount on the causing loss or damages to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
14. Only from the twin cities i.e., Hyderabad and Secunderabad (GHMC limits) firms are eligible to participate.

**STATION: HYDERABAD,
DATE: 19-01-2012.**

**CONVENOR,
APRJC-CET & APRDC-CET**

RC.NO. 1/RJC-DC-CET/TEND/2012

COST OF THE TENDER FORM: Rs.200/-

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)
3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001
APRJC-DC-CET 2012 TENDER FORM

SUPPLY OF COVERS AND ENVELOPS WITH PRINTING FOR APRJC-CET-2012-13

NAME OF THE FIRM:

Address:

S.No.	Name of the item	Description/ Specification	Approximate Quantity Required	Rate per each cover/ Envelop
01	Plain Covers	12" x 9" i.e., A4 Size Plain Covers 100 Gsm Brown Color paper printing B/W	1,25,000	
02	Window Covers	4 1/2" x 9" Size 80 Gsm Brown Color paper printing B/W	1,50,000	
03	Plain Covers	4 1/2" x 9" Size 80 Gsm Brown Color paper printing B/W	50,000	
04	Plain Covers	4 1/2" x 9" Size 80 Gsm white Color paper printing B/W	50,000	
05	Plain Covers	4 1/2" x 9" Size 80 Gsm White colour with printing (Variable	20,000	

		mater Printing)		
06	Cloth Cover	10" x 15" Size 100 Gsm with Printing (Variable mater Printing)	25,000	
		TOTAL		
<p>NB: the above quoted rates are Gross Rates which includes all the Taxes and expenses and total free supply to the Convenor. The Defective, substandard damaged or deviation from the issued material for printing will be a deviation from the specification. Appropriate measures will be initiated in addition to the withholding of EMD, Security Deposit and the bills</p> <p>The firms and the suppliers rejected previously need not participate</p>				

UNDERTAKING

I/We have read and understood the contents of the Tender Schedule fully and totally abide by the Terms and Conditions laid in the Tender Schedule and in the Tender Form issued by the Convenor APRJC-CET and decisions from time to time. I/We enclose here with E.M.D. of Rs.1,000/- (Rupees one thousand only) in the shape of Demand Draft (Drawn on any Nationalized Bank) taken in favor of "THE CONVENOR APRJC-CET," payable at Hyderabad

(Please refer the Tender Schedule issued separately)

D.D.No..... Dated:..... Bank:.....

Amount.....

Particulars of S.S.I. Registration No.
Enclose a Copy

Station:

SIGNATURE OF THE TENDERER

Date:

(SEAL OF THE FIRM)

RC.NO. 1/RJC-DC-CET/TEND/2012

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)
3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001
APRJC-DC-CET-2012

TENDER SCHEDULE

1. Sale of Tender Schedules: From 19-01-2012 to 30-01-2012. During working hours.
2. Cost of Tender Form: Rs.200/-
3. Last date for the submission of the sealed Tenders 30.01.2012 2:00 P.M.
4. Opening of the Sealed Tenders at 3:00 p.m. on 30-01-2012
5. Submission of sealed tenders: To the Convenor, APRJC-CET O/o The Secretary, AP Residential Educations Society (Regd.), 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001. The sealed cover may be inserted in the Tender box provided for it by clearly writing on the Top of the Sealed Cover "TENDER FORM FOR THE PRINTING OF COVERS AND ENVELOPS".
6. Sealed Tenders will be Opened at the O/o The Secretary AP Residential Education Institutions Society (Regd.) 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad.
7. The Sealed Tenders Received without enclosing the EMD for Rs.1,000/- (Rupees one thousand only) in the form of Demand Draft, and proper samples as per the specifications given in the Tender form will not be accepted. The supplies should be adhered to the approved samples only. If it is found any deviation in quality or quantity the total bills will be stopped and necessary action will be initiated.
8. The Tenderer should have the capacity to undertake the work at their own firm.

9. The Tenderer should have latest equipment and skilled manpower to undertake the work. The members of the Committee may inspect the firm/firms to assess its capacity to undertake the work. The awarding of the work to the firm depends on the report of the Committee.
10. It is to inform that Printing of Letters and formats of APRJC-CET is a Confidential Examination work.
11. The successful bidder has to adhere to the time schedule. They have to complete the total work within one to 5 days from the date of placement of Work Order/ Purchase Order. Failing which suitable steps will be taken immediately in addition to the stoppage of supplies, payment of bills, forfeiting the EMD/Security Deposit and claiming loss or damage to the Convenor APRJC-CET or APREI Society for which the firm is alone responsible.
12. All the rates are inclusive of all taxes, charges and should be delivered to the in the O/o the Convenor. And the rates are valid for one year from the date of purchase order
13. The selected tenderer has to pay Rs.5,000/- (Rupees five thousand only) towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the Convenor, till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with held by forfeiting the amount on the causing loss or damages to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
14. Only from the twin cities i.e., Hyderabad and Secunderabad (GHMC limits) firms are eligible to participate.

STATION: HYDERABAD,
DATE: 19-01-2012.

CONVENOR,
APRJC-CET & APRDC-CET

RC,NO. 1/RJC-DC-CET/TEND/2012

COST OF THE TENDER FORM: Rs.200/-

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

APRJC-DC-CET 2012 TENDER FORM

SUPPLY OF STATIONERY TO THE CONVENOR APRJC-DC-CET-2012-13

NAME OF THE FIRM:

Address:

S.NO	NAME OF THE ITEM & DESCRIPTION	Rate for each item		Remarks
		Rs.	Ps.	
1	Office Register 1 Quire			
2	Office Register 2 Quire			
3	Office Register 3 Quire			
4	Cash Book-300 pages			
5	Andhra Copier A4 size each packet			AP Millennium
6	Andhra Copier legal size each packet			AP Millennium
8	Reynolds Ball pen			
9	Reynolds Refills			
10	Eraser fluid			Camlin
11	Marker pens			PIK Pens

12	Sketch pens set		PIK Pens
13	Office File pads		Deluxe
14	Office File backer		
15	Plastic file folders		
16	Plastic bags for parcel 50 kg type		
17	Plastic bags for parcel 25 kg type		
18	Box File		DELUXE
19	File tags large size each packet		
20	Touchan (Steel)		
21	Four function Calculator (Citizen)		
22	Gum bottle 700 ml		Camel
23	Pasting lye (Wet) 1Kg packet each		
24	Paper weight		
25	Paper clips (Big)		
26	Paper clips (small)		
27	File folders each		Matrix-Miracle
28	Pencil Camlin HB each		
29	Alpine box		
30	Stapler machine-small		KANGAROO
31	Stapler machine-big		KANGAROO
32	Cellophane tape big size 2"		
33	White paper Deluxe packet		
34	Stamp pad ink Camlin		
35	Stamp pad big size Camlin		
36	Plastic rope bundle for packing use		
37	Steel Scale		
38	Rubber bands 1 kg. Size 4"		
39	Rubber bands 1 kg. Size 3"		
40	Rubber bands 1 kg. Size 2"		
41	Stapler pins Big size		KANGAROO
42	Stapler pins small size		KANGAROO
43	Dampers		
44	White Paper 1 Ream		Foolscap

NB: the above quoted rates are Gross Rates which includes all the Taxes and expenses and total free supply to the Convenor. The Defective, substandard damaged or deviation from the issued material for printing will be a deviation from the specification. Appropriate measures will be initiated in addition to the withholding of EMD, Security Deposit and the bills
Material indent will be placed as per the requirement only
The firms and the suppliers rejected previously need not participate

UNDERTAKING

I/We have read and understood the contents of the Tender Schedule fully and totally abide by the Terms and Conditions laid in the Tender Schedule and in the Tender Form issued by the Convenor APRJC-CET and decisions from time to time. I/We enclose here with E.M.D. of Rs.1,000/- (Rupees one

thousand only) in the shape of Demand Draft (Drawn on any Nationalized Bank) taken in favor of “THE CONVENOR APRJC-CET,” payable at Hyderabad

(Please refer the Tender Schedule issued separately)

D.D.No..... Dated:..... Bank:.....

Amount.....

Particulars of S.S.I. Registration No.
Enclose a Copy

Station:

SIGNATURE OF THE TENDERER

Date:

(SEAL OF THE FIRM)

RC.NO. 1/RJC-DC-CET/TEND/2012

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

APRJC-DC-CET-2012

TENDER SCHEDULE

1. Sale of Tender Schedules: From 19-01-2012 to 30-01-2012. During working hours.
2. Cost of Tender Form: Rs.200/-
3. Last date for the submission of the sealed Tenders 30.01.2012 2:00 P.M.
4. Opening of the Sealed Tenders at 3:00 p.m. on 30-01-2012
5. Submission of sealed tenders: To the Convenor, APRJC-CET O/o The Secretary, AP Residential Educations Society (Regd.), 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001. The sealed cover may be inserted in the Tender box provided for it by clearly writing on the Top of the Sealed Cover “TENDER FOR SUPPLY OF STATIONERY”.
6. Sealed Tenders will be Opened at the O/o The Secretary AP Residential Education Institutions Society (Regd.) 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad.
7. The Sealed Tenders Received without enclosing the EMD for Rs.1,000/- (Rupees one thousand only) in the form of Demand Draft, and proper samples as per the

specifications given in the Tender form will not be accepted. The supplies should be adhered to the approved samples only. If it is found any deviation in quality or quantity the total bills will be stopped and necessary action will be initiated.

8. The Tenderer should have the capacity to undertake the work at their own firm.
9. The Tenderer should have latest equipment and skilled manpower to undertake the work. The members of the Committee may inspect the firm/firms to assess its capacity to undertake the work. The awarding of the work to the firm depends on the report of the Committee.
10. It is to inform that Printing of Letters and formats of APRJC-CET is a Confidential Examination work.
11. The successful bidder has to adhere to the time schedule. They have to complete the total work within one to 5 days from the date of placement of Work Order/ Purchase Order. Failing which suitable steps will be taken immediately in addition to the stoppage of supplies, payment of bills, forfeiting the EMD/Security Deposit and claiming loss or damage to the Convenor APRJC-CET or APREI Society for which the firm is alone responsible.
12. All the rates are inclusive of all taxes, charges and should be delivered to the in the O/o the Convenor. And the rates are valid for one year from the date of purchase order
13. The selected tenderer has to pay Rs.5,000/- (Rupees five thousand only) i towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the Convenor, till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with holed by forfeiting the amount on the causing loss or damages to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
14. Only from the twin cities i.e., Hyderabad and Secunderabad (GHMC limits) firms are eligible to participate.

STATION: HYDERABAD,
DATE: 19-01-2012.

CONVENOR,
APRJC-CET & APRDC-CET

RC.NO. 1/RJC-DC-CET/TEND/2012

COST OF THE TENDER FORM: Rs.200/-

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)

3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001

TENDER FORM

SUPPLY OF TRAVELLING VEHICLES FOR APRJC-DC-CET-2012-13

NAME OF THE FIRM:

Address:.....

S.No	Vehicle Make- 2008-2012 Of good running condition-	Rate Per K.M.	Driver Batta Per day	Minimum K.Ms Per day
1	TATA Sumo Victa Ex Non A/c			
2	Chevrolet –Tavera -A/c			
3	Chaverlet –Tavera Non-A/c			
4	Chevrolet –Tavera Non-A/c for local Minimum Rate per a day from 7.00 A.M to 7.00 P.M. (12:00 Hrs) Extra Rate/ K.M			

	Local Vehicle Total				
	Total				

NB: 1. The requirement is for lifting the Confidential Examination material with departmental staff and Armed Guard to all the District Head Quarters and return report with the same on completion of the Examination..

2. Quotations are called form the Travel Agencies/Agents from the twin cities i.e., Hyderabad and Secunderabad firms (GHMC Limits) are only eligible to participate. (Please refer the Tender Schedule issued separately)

UNDERTAKING

I/We have read and understood the contents of the Tender Schedule fully and totally abide by the Terms and Conditions laid in the Tender Schedule and in the Tender Form issued by the Convenor APRJC-CET and decisions from time to time. I/We enclose here with E.M.D. of Rs.1,000/- (Rupees one thousand only) in the shape of Demand Draft (Drawn on any Nationalized Bank) taken in favor of "THE CONVENOR APRJC-CET," payable at Hyderabad

(Please refer the Tender Schedule issued separately)

D.D.No..... Dated:..... Bank:.....

Amount.....

Particulars of S.S.I. Registration No.
Enclose a Copy

Station:
Date:

SIGNATURE OF THE TENDERER
(SEAL OF THE FIRM)

RC.NO. 1/RJC-DC-CET/TEND/2012

AP RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (REGD.)
3rd Floor, Gaganvihar, M.J. Road, Nampally, HYDERABAD-500 001
APRJC-DC-CET-2012

TENDER SCHEDULE

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4. Opening of the Sealed Tenders at 3:00 p.m. on 30-01-2012
5. Submission of sealed tenders: To the Convenor, APRJC-CET O/o The Secretary, AP Residential Educations Society (Regd.), 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad-500 001. The sealed cover may be inserted in the Tender box provided for it by clearly writing on the Top of the Sealed Cover "TENDER FOR SUPPLY TRAVELLING VACHILES".
6. Sealed Tenders will be Opened at the O/o The Secretary AP Residential Education Institutions Society (Regd.) 3rd Floor, Gaganvihar, M.J. Road, Nampally, Hyderabad.
7. The Sealed Tenders Received without enclosing the EMD for Rs.1,000/- (Rupees one thousand only) in the form of Demand Draft, and proper samples as per the specifications given in the Tender form will not be accepted. The supplies should be adhered to the approved samples only. If it is found any deviation in quality or quantity the total bills will be stopped and necessary action will be initiated.
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9. The Tenderer should have latest equipment and skilled manpower to undertake the work. The members of the Committee may inspect the firm/firms to assess its capacity to undertake the work. The awarding of the work to the firm depends on the report of the Committee.
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13. The selected tenderer has to pay Rs.5,000/- (Rupees five thousand only) towards Security deposit in the form of Demand Draft to the Convenor for placing the Work Order. The EMD and the Security Deposit will be retained by the Convenor, till the successful completion of the work in the case of successful Tenderer and will not carry any interest or it can be with held by forfeiting the amount on the causing loss or damages to the Convenor or the APREI Society (Regd.) Hyderabad in addition to the charging of damages.
14. Only from the twin cities i.e., Hyderabad and Secunderabad (GHMC limits) firms are eligible to participate.

**STATION: HYDERABAD,
DATE: 19-01-2012.**

**CONVENOR,
APRJC-CET & APRDC-CET**